



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

m e m o r a n d u m

TO: Bruce K. Walden, Chief Administrative Office

FROM: Elizabeth Tyler, AICP, City Planner/Director

DATE: December 12, 2002

SUBJECT: **A Resolution Authorizing the Mayor to Execute a Certification of Consistency for the Housing Authority of Champaign County 2003 Annual Agency Plan**

Description

The Housing Authority of Champaign County (HACC) has indicated that in order to submit their 2003 Annual Plan, a Certification of Consistency must be executed by appropriate local officials, indicating that the Plan is consistent with the Consolidated Plan.

At this time, the HACC is requesting a continuation of this item to the January 6, 2002 Council meeting.

Issues

The principal issue is to determine that the Housing Authority of Champaign County's (HACC) FY 2003 Annual Agency Plan is consistent with the City of Urbana and Urbana HOME Consortium Consolidated Plan for Program Years 2000-2004 and to adopt a resolution authorizing the mayor to execute the Certification of the PHA Plan's Consistency with the Consolidated Plan.

Background

Council discussion at the December 9, 2002 Committee of the Whole meeting resulted in the identification of additional language to the Resolution and related amendments to the HACC's FY 2002-2003 Annual Agency Plan.

Staff has met with Mr. Davis of the Housing Authority to discuss necessary additions to the AAP. In the course of discussion, Mr. Davis offered an updated schedule for the approval of the Certification of Consistency. The new timeline and milestones are as follows:

December 12, 2002

Housing Authority conducts a public hearing at 5:30 PM at the Housing Authority Office, Champaign. Housing Authority will introduce Urbana City Council comments from the December 9, 2002 Committee Meeting. Community Development Services staff will also attend this public hearing.

December 18, 2002

Housing Authority conducts its regular monthly meeting at 7:00 PM. Housing Authority board members will be briefed on Urbana City Council AAP amendment requests.

January 2, 2003

Community Development Services staff will prepare a Council packet that will include an AMENDED Annual Agency Plan, which will incorporate all adjustments that Urbana City Council has requested. An unconditional Resolution authorizing a Certification of Consistency will be requested by the HACC in order to facilitate the HUD approval process.

January 6, 2003

Urbana City Council will be requested to approve a resolution that acknowledges the revised draft Annual Agency Plan's consistency with the Consolidated Plan and authorizes the Mayor to sign the Certification of Consistency.

Further, Mr. Davis indicated that the Housing Authority intends to include all requests made by Council. In particular, the AAP will be amended to address the following items:

Item 1.

Page 8 contains a table titled *Housing Needs of Families in the Jurisdiction By Family Type*. This table should be updated to reflect updated and accurate information regarding the housing needs of families with disabilities and should indicate the number of these families with disabilities, that have housing needs and are very-low income (<30% MFI).

The Housing Authority indicated that it will include data and information provided by PACE to complete the table.

Item 2.

Page 11 begins *Strategy 1. Maximize the number affordable units available to the PHA within its current resources b:*. This section should include reference to the efforts taken by the Housing Authority to increase the utilization of Section 8 Vouchers.

The Housing Authority will add information on the measures that it will pursue in order to increase the utilization of Section 8 Vouchers.

Item 3.

Page 14 includes *Strategy 2. Conduct activities to affirmatively further fair housing*. The "Other:" box should be checked and listed below should be reference to HACC's efforts to educate landlords about the Section 8 Program and Fair Housing/discrimination provisions applicable to rental housing.

The Housing Authority will add information regarding efforts to educate landlords about the Section 8 Program and discrimination concerns.

Fiscal Impacts

No fiscal impact has been identified, as no city funds are committed to strategies outlined in the FY 2003 Annual Agency Plan.

Recommendations

No action is recommended at this time.

Community Development Services staff has determined that by inserting the provisions referenced in this memorandum, into the Housing Authority's 2003 Annual Agency Plan could be generally consistent with the strategies outlined in the Consolidated Plan. Subject to incorporation of these concerns, staff will recommend that City Council approve a resolution authorizing the mayor to execute HUD form 50075, Certification by State or Local Official of the
PHA Plans Consistency with the Consolidated Plan at their January 6, 2003 regular meeting.

Memorandum Prepared By:

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Grants Management Division, Manager